

## Report: January 1, 2019 - March 31, 2019

### Executive Summary

During the third quarter of the reporting period, Maine Roads to Quality Professional Development Network (MRTQ PDN) continued its work toward promoting professionalism in the field of early childhood and Out-of-School Time (OST) programming and increasing the quality of care offered through the provision of a statewide system of professional development. The full report outlines the details of MRTQ PDN's progress toward our contract deliverables for this period. The following are a selection of highlights of the work completed by MRTQ PDN during this quarter:

- **During this quarter, a total of 12 trainings began and ended.** In the completed trainings, 98% of participants reported "somewhat agree" or "strongly agree" to the question "I have gained knowledge and skills presented in this training and will apply them in my practice."
- **During the contract period, a total of 40 elective trainings were delivered.** A total of 451 participants attended the elective trainings. Included in these elective trainings are the MRTQ PDN Communities of Practice (CoPs) that included training hours.
- **MRTQ PDN staff delivered approximately 790 hours of on-site consultation during the contract period (includes preparation, follow-up, and travel time).** This represents an increase of 23% over the previous quarter and a 43% increase over the same time period in FY18. In addition, MRTQ PDN staff fielded 624 phone and email technical assistance contacts. This includes 12 Warm Line contacts during this quarter.
- **There are currently 28 active Communities of Practice (CoPs) throughout the state.** MRTQ PDN has CoP representation in all eight of the DHHS Districts. A total of 737 participants attended MRTQ PDN-sponsored CoPs during the reporting period. This represents a 33% increase in participation over the previous quarter. During this quarter CoPs were started in Cornish (York County), virtually for new family child care practitioners, and virtually for family child care practitioners in Washington and York Counties (as part of the Erikson Learning Collaborative). A new hybrid CoP for program directors is in the planning stages for Washington, Aroostook, Hancock, Penobscot, and Piscataquis Counties. During this quarter the CoPs in Calais and Presque Isle were combined.
- **MRTQ PDN and OCFS have continued meeting regarding the revisions to *Quality for ME*.** The *Quality for ME* manual has been revised and approved, and is now live on the OCFS website. In addition, Maine has been participating with the BUILD Initiative's QRIS Think Tank 3.0 as one of six states. The Think Tank includes peer learning, discussion, webinars, individual state consultation, and an in-person meeting. Work with the Think Tank began in January and will continue through July.
- **MRTQ PDN continues its work with the Erikson Institute regarding the delivery of PD services to family child care practitioners.** Data collection and meetings continue with support from the Erikson Institute.
- **MRTQ PDN continued the agreement with Better Kid Care at Penn State Cooperative Extension to offer the online training *Health and Safety Basics: Requirements for Certification to Maine practitioners*.** The training meets the CCDBG requirement for health and safety training and has been offered for free to Maine practitioners ongoing, as needed. MRTQ PDN staff arranged for a Maine-specific code to be used on the BKC website, with monthly reporting of practitioner completion from BKC to the MRTQ Registry. A total of 571 individuals completed the training online this quarter, bringing the overall total to 2,393 participants.
- **In April, MRTQ PDN will roll out its own Health and Safety training for Child Care Subsidy Program (CCSP) providers.** The online, on-demand training has 11 modules covering all of the CCDBG-required health and safety components. It will be available - for free - through the MRTQ PDN website by mid-April. This will end MRTQ PDN's arrangement with BKC.
- **The Maine Credential Information Packets for the Maine Infant Toddler Credential I, Maine Youth Development Credential, Maine Director Credential, and Maine Inclusion Credential have been fully revised and are now available on the MRTQ PDN website.** Support cohorts for individuals pursuing the Maine Credentials will begin later in the contract period.

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- **MRTQ PDN continues to collaborate with the Maine Afterschool Network (MASN) on professional development opportunities for out-of-school time programs.** Highlights of the work done during this reporting period are included in Attachment K.
- **MRTQ PDN has collaborated with a number of stakeholder groups during this quarter, including:**
  - Regular meetings with staff and supervisors from the Division of Licensing and Regulatory Services (DLRS) to discuss the training and technical assistance needs of both child care programs and DLRS staff.
  - MRTQ PDN continues to work with the Strengthening Family Child Care group, along with DLRS, Family Child Care Association of Maine (FCCAM), higher education representatives, KVCAP, and family child care owners.

These highlights represent some of the work being done by MRTQ PDN during the current reporting period. In addition to these initiatives, MRTQ PDN continues to offer its core services, including:

- **Processing 309 new Registry applications** from early childhood and out-of-school time practitioners.
- **Attending 100% of the meetings** with the Office of Child and Family Services, Licensing Supervisor meetings, the Maine Children's Growth Council, Professional Development Alignment Team, Child Care Advisory Council (quarterly), and the MRTQ PDN Advisory Council.
- **Maintaining the Maine Early Care and Education Training Calendar online.**
- **Maintaining the Child Care Choices website with accurate data regarding licensed program and *Quality for ME* information.**