



**Certified Early Childhood Assistant Application  
(CECA)**

**Applicant:**

Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

City / State / Zip: \_\_\_\_\_

Home Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

- I am a member of the Maine Roads to Quality Registry, *or*
- I am in the process of joining the Maine Roads to Quality Registry\*.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Instructor:**

Instructor's Name: \_\_\_\_\_

Name of CTE School attended: \_\_\_\_\_

Street Address: \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Contact Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Please indicate that the student applying for the CECA credential has successfully met all of the following requirements:

- Lab / Field hours totaling 180.
- Classroom hours totaling 180.
- Early Childhood Portfolio according to the requirements set forth in the portfolio guidelines for the CECA certificate.
- NOCTI Test with a minimum grade of an 70

Instructor's signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please return to: Maine Roads to Quality, USM/ Muskie School of Public Service,  
PO Box 9300, Portland, ME 04104-9300 or scan and email to [mrtq.registry@maine.edu](mailto:mrtq.registry@maine.edu).  
**Please include a check for \$25.00 payable to the University of Southern Maine** for CECA  
credential review.

This credential will be renewable, every three years, with renewal based upon completing one college class towards your associate's or bachelor's degree in Early Childhood Education.

\*Your application for the CECA certificate will be processed after your Maine Roads to Quality Registry application has been received and processed at Maine Roads to Quality.